

TOWN OF HARVARD

CAPITAL PLANNING & INVESTMENT COMMITTEE (CPIC)

Minutes of Jan 25, 2016 Meeting in Hapgood Room in the Old Library

Present: Heidi Frank, Teresa Jardon, SusanMary Redinger, Debbie Ricci, Ken Swanton, Lorraine Leonard, Tim Bragan

The meeting was called to order at 8:19 AM

Public commentary: none

The Jan 4, 2016 minutes were approved unanimously, moved by SusanMary, second by Heidi

Review of FY17 Plan: Took the Water System Mapping proposal out of the plan as its new estimated cost is below the Capital Committee level and it will now be a small warrant article. Proposed Cemetery roads project to now be entirely funded from cemetery funds. Pond Road Drainage project needs information regarding possible grant. Bromfield Parking Lot was approved by Planning Board, is being reviewed by Conservation Commission and Historical Commission, and will go to the Selectmen.

Reviewed major project schedule and the debt projections that might result from it. This will be shared at the Feb 3 all boards meeting and be part of the CPIC portion of the annual town meeting booklet.

Discussed proposed bylaw change for annual town meeting. Currently a sentence in section 17-2A reads: The Committee shall study proposed capital outlays involving the acquisition of land or an expenditure of \$20,000 or greater and/or having a useful life of at least five years. The Committee voted unanimously to propose changing the word and/or to or, moved by SusanMary, seconded by Heidi.

Tim Bragan left at 9:19 AM

Discussed drafting the CPIC section of the annual town meeting booklet. SusanMary will assist Debbie in the drafting.

Discussed Parks and Recreation. Lorraine described how a great deal of their funds collected from fees were returned to the general funds at the end of last year, as only \$10,000 can be carried over. They had hoped to improve the playground at the beach, but the funds were returned. And they missed the CPIC deadline due in part to high turnover on their board. As a result of all of these unusual considerations, CPIC decided to have Theresa work with Parks and Recreation to bring a playground proposal for about \$25,000 to the next CPIC meeting.

SusanMary shared that the School Committee is considering doing an architectural study of Bromfield House to examine the feasibility and cost of keeping the school administration there, by making the first floor accessible and adding to the back. The study would be paid for with school funds. CPIC needs to endorse all studies. CPIC voted unanimously to support this study, moved by Ken, seconded by Heidi.

The next CPIC meetings are: Feb 8 morning, Feb 9 evening, Feb 22 morning

Adjourned at 9:56AM

Submitted by Ken Swanton